

MENNONITE VILLAGE EMPLOYEE NEWSLETTER

MENNONITE VILLAGE COVENANT

To be a Christ-centered community providing life-enriching services. As such, we commit to uphold the following principles within the life of our community:

- Stewardship
- Service
- Self-Determination



www.mennonitevillage.org

Human Resources Hours
Mon-Fri 8:00a to 4:30p

Kristen Gregory, HR Director

Ginger Rummell, HR Specialist

Kacie Marken, HR Benefits Coordinator

Karina Santillan-Olea, HR Assistant

April 7th, 2023

JOTTINGS FROM HR....



Don't Assume it is Allergies

While we are getting closer and closer to springtime, I want to remind all staff that symptoms consistent with allergies can mimic those of COVID and other respiratory viruses.

Congestion, Headache, Fatigue, Congestion, Runny Nose- all symptoms consistent with allergies are also ALL COVID symptoms.

Other symptoms include but are not limited to fever or chills, cough, Shortness of breath, muscle or body aches, loss of taste or smell, sore throat, nausea, vomiting, or diarrhea.

Please know that it is **imperative** that you report your symptoms. The decision to test is based off symptoms present. NOT what you think you may or may not have going on with your body.

The symptoms we use to determine whether testing is needed or not is based off a list from CDC.

We have had too many people lately thinking their symptoms are not of significance, or could not be COVID, and test positive once they report their symptoms. This must stop. We serve a vulnerable population of residents on our campus. Please report your symptoms as soon as you notice you have them so proper testing can occur and reduce the risk of potential exposures.

Thank you,

Shawna Moore, LPN, IP

shawnam@mennonitevillage.org

541-704-4238



Mask Update

As of April 3rd, masks no longer required except as outlined below.

If you have previously received an exemption from the COVID-19 vaccine please be on the lookout for a new exemption form. Until this form is signed and returned to HR you must continue wearing a mask as part of your current exemption if required to do so.

Goal:

- MH: Masks will not be required for staff, residents, and visitors EXCEPT:
 - o If you have had a high-risk exposure to someone who has tested positive for COVID-19. High risk exposures must be reported to Shawna Moore ASAP.
 - o If you work or live in an area experiencing an outbreak
 - o If Linn County community transmission rate is high (this is tracked every Thursday)
 - o Residents with suspected or confirmed COVID infection will be required to mask
 - o Staff who return prior to the 10-day quarantine (example: tests negative on day 7 and returns day 8) will wear mask through end of day 10.
 - o Staff who return on contingency will be required to wear a mask and break away from other staff through end of day 10.
- QR/LH: Masks will not be required for staff, residents, and visitors except:
 - o If you have had a high-risk exposure to someone who has tested positive for COVID-19. High risk exposures must be reported to your supervisor ASAP.
 - o If you work or live in an area experiencing an outbreak
 - o If Linn County community transmission rate is high masks will be highly recommended (this is tracked every Thursday)
 - o Residents with suspected or confirmed COVID infection will be required to mask
 - o Staff who return prior to the 10-day quarantine (example: tests negative on day 7 and returns day 8) will wear mask through end of day 10.
 - o Staff who return on contingency will be required to wear a mask and break away from other staff through end of day 10.

Exempted staff:

- Staff with Medical exemptions will be required to screen for symptoms and exposures at a kiosk every morning prior to working. (this will be the same for all staff across campus regardless of where they work)

Masking will still be optional for all staff, residents, and visitors.

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Mon - Fri: 7 a.m. - 8 p.m. (CST)

Saturday: 8 a.m. - 1 p.m. (CST)