

# MENNONITE VILLAGE EMPLOYEE NEWSLETTER

MAY 21<sup>ST</sup>, 2021

## **JOTTINGS FROM HR.....**



### **ARE YOU GRADUATING OR HAVE A CHILD GRADUATING?**



We would like to recognize all our employees, or children of our employees, who are graduating from High School, College or Trade School this May/June. If you are one of the above, please email me the following information by June 3<sup>rd</sup>:

- ❖ Name of graduating senior
- ❖ Where graduating from
- ❖ Picture of graduate (if you don't want your picture included we can just include name and where graduating from)

Email Kristen Gregory at [kristeng@mennonitevillage.org](mailto:kristeng@mennonitevillage.org) and make sure your picture file attachment is not too large to send or open. You may get an out of office reply May 28th -June 4th but I'll be watching for these emails.

### **Final Newsletter Reminder on Picture Re-take Dates**



We will be holding several picture retake days for staff who would like their photo updated. All employees have a picture in the HR Matrix system and starting by mid-summer we hope to start issuing out new name badges with employee's photos on them. If you do not have a picture retaken, we will use the current one we have on file. Below are the dates for the different areas:

- ❖ Friday, May 21 at QR- QR Front Desk- 8-4
- ❖ Tuesday, May 25<sup>th</sup> at QR Front Desk- 8-4
- ❖ Thursday, May 27<sup>th</sup> in the Chapel- 12-3
- ❖ Friday, June 4<sup>th</sup> at MH- Conference Room C- 8-4

### **CASH OUT SOME EARNED LEAVE**



Twice a year Mennonite Village allows employees to cash out some Earned Leave. Request should be submitted to payroll by the end of May. There is no limit to the amount you can cash out, but you must leave a minimum of 40 hours if FT/FS or 20 hours if PT/OC in your Earned Leave bank. The next cash out period is November/December.

## **Vaccination Info:**

The following link is a great source for finding locations that are offering the vaccine and you can even filter down to the type of vaccine you prefer! Click the following link [VaccineFinder - Find COVID-19 vaccine locations near you](#) or type **vaccinefinder.org**. If you have completed or started your vaccination by May 31<sup>st</sup>, MV will provide 12 hours of EL to your bank and if you start the vaccination

June 1<sup>st</sup> – December 31<sup>st</sup>, 2021 MV will provide 8 hours of EL to your leave bank. Just provide Kacie Marken in Human Resources proof of vaccination or approved documentation why you are unable to vaccinate for Medical or Religious reasons. The decision is yours to make but we know from feedback we have received from residents and their family members it means a lot to them.

## **SAVE THE DATE: STAFF APPRECIATION EVENT**

**July 14<sup>th</sup>, 2021**

**12:30p to 3:30p**

### **PASSPORT TO ADVENTURE**

Take some time to travel to some super fun destinations with your Staff Appreciation Team.

No need to grab your passport, one will be provided for you. Chance to win tickets for prize drawings including a surprise weekend getaway. Unfortunately, we will be limiting the travels to just employees but hope we will get to having families back next year. There will also not be a meal this year, but there will be a surprise treat at the end of your travels.



DOB	Employee Name	Dept
6/1	Carey L Petty	IHC
6/3	Taryn J Osborne	DINING
6/3	Benjamin R Caughman	DINING
6/4	Stacey L Quinn	GROUPDS
6/4	Kelsey E Preuit	MH
6/4	Abigail J Stutzman	QR
6/6	Randy L Dale	MAINT
6/6	Iris E Garcia-Hernandez	LH
6/7	Racheal R Morris	MH
6/9	Garilynn S Cameron	MH
6/9	Amanda K Passmore	HSKPG
6/9	Mary J Howells	MH
6/9	Brooke M Myers	DINING
6/11	Sharlyn M Archer	MH
6/11	Nicholas M Reigel	LH
6/14	Mikaela M Hyde	MH
6/15	Christina S Smith	MH
6/16	Robert Gilbert	ACCTG.
6/18	Hannah D Barber	MH
6/19	Garrett A Grindy	DINING
6/19	Emma N Peters	LH
6/20	Nicole M Christie	MH
6/20	Kristie L Cuzick	MH
6/21	Roberta E Pepin	IHC
6/21	Robert G Adams	DINING
6/23	Wendy Spithill	LH
6/24	Kiani A Gonzalez	MH
6/24	Aidan A Morgan	MH
6/24	Gabriella S Martinez	MH
6/25	Beverly J Varner	LAUNDRY
6/28	Shauna N Hansell	MED REC
6/28	Harl H Harnisch	GROUPDS
6/28	Malea R Farley	LH
6/29	Deanna D Grant	DINING
6/29	Bradley J Johnson	HSKPG

DOH	Employee Name	Dept	# Yrs
6/3	Sabrina R Wright	HSKPG	6
6/4	Judith E Young	HSKPG	24
6/4	Cynthia L Hamlin	MH	9
6/6	Catherine P Mast	MH	16
6/7	Fay Lord	QR	2
6/7	April S Massoni	MH	4
6/12	Danny M Wallace	DINING	9
6/12	Teresa Moser	CHAPLAINCY	21
6/12	Sasha M Grantham	MH	2
6/13	Blake P Hogan	GROUPDS	8
6/13	Amanda K Rush	MH	14
6/14	Madysen R Hyde	MH	2
6/14	Michael L Gerard	MH	3
6/15	Adam B Lehman	MAINT	1
6/15	Curtis Eriksen	DINING	6
6/16	Keegan J McPartlin	GROUPDS	13
6/16	Niqui T Prara Buck	LH	1
6/19	Andrea M Terherst	DINING	16
6/20	Sharlyn M Archer	MH	8
6/25	Kevin L Haney	MAINT	3
6/25	Kirsten L Earhart	LH	2
6/28	Monica A Knight	HSKPG	11
6/28	Deanna D Grant	DINING	3
6/29	Lynda K Lindsey	CS	3
6/29	Byron D Gingrich	CHAPLAINCY	4
6/29	Christina A Carter	MH	3
6/29	Susan R Clay	MH	20

