

MENNONITE VILLAGE EMPLOYEE NEWSLETTER

July 3rd, 2020

POLICY SPOTLIGHT

HR 500.06

Earned Leave Donation Policy

It is the goal of Mennonite Village to allow employees to donate their Earned Leave (EL) time to a designated individual or to an EL Bank for another employee who is experiencing a family emergency or personal crisis that creates a need for additional time off beyond that individual's available leave. Such donations are strictly voluntary.

Check out the entire policy on PowerDMS or out under the employee portal.

JOTTINGS FROM HR.....



There is a lot of information made available to employees throughout their work history. As a 24/7 operations we are constantly working on trying to improve our communication process. Human Resources uses the following methods to share information with employees:

- Employee Portal on the company website
- Employee Newsletter
- OnShift
- PowerDMS
- Email
- Flyers
- Payroll Inserts
- Mailings

Employees who take the time to visit and read the information distributed through these tools stay informed. Don't miss out on important information because you are not taking time to read the information that is made available.

“Be the change you wish to see in the world”

Mahatma Gandhi

RECRUITMENT NEWS

Don't forget to check out the employee bulletin boards for the current job openings. If you know someone who you think would be a good fit, refer them to our career openings page on the company website. All external applicants must complete a job application on-line and all internal applicants must complete an internal job transfer form in order to be considered. If you refer a candidate for one of the following positions (Caregiver, C.N.A., C.M.A, Team Leader or Nurse), you may be eligible for a recruitment referral bonus. Make sure to tell the candidate to include your name as a referral source on their application to qualify.

<https://mennonitevillage.org/careers/>



**MENNONITE
VILLAGE**



Donna BreMiller, Executive Director

Contact Us

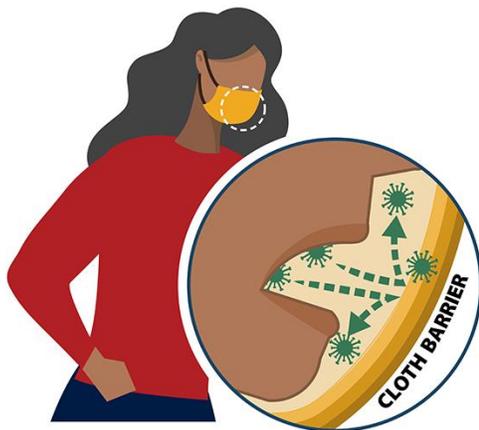
Mennonite Village
5353 Columbus St SE
Albany OR 97322
541-928-7232

www.mennonitevillage.org

VIRTUAL WELLNESS & SAFETY FAIR ON POWERDMS

While we were disappointed to have to cancel the Safety and Wellness Fair on April 24th due to COVID-19 safety restrictions, we are excited to bring you a “Virtual” on-line experience.

Participating in this event will earn you a point towards your Wellness Program Refund. By September 30, 2020 you will need 5 points to receive a \$360 refund and 3 points to receive a \$180 refund. If you were not on the plan all 12 months the amounts will be prorated based on the number of months you were covered. You must be covered under the medical plan on September 30th to qualify for any refund. Employees currently on the medical plan will receive an invite to the virtual fair through PowerDMS.



Evidence for Effectiveness of Cloth Face Coverings

Cloth face coverings are recommended as a simple barrier to help prevent respiratory droplets from traveling into the air and onto other people when the person wearing the cloth face covering coughs, sneezes, talks, or raises their voice. This is called source control. This recommendation is based on what we know about the role respiratory droplets play in the spread of the virus that causes COVID-19, paired with emerging evidence from clinical and laboratory studies that shows cloth face coverings reduce the spray of droplets when worn over the nose and mouth. COVID-19 spreads mainly among people who are in close contact with one another (within about 6 feet), so the use of cloth face coverings is particularly important in settings where people are close to each other or where social distancing is difficult.