

April 26th, 2019



Mennonite Village

# Employee News

To be a Christ-centered community providing life-enriching services

## PAYROLL TIPS FROM TEANNA

Are you planning to take time off from work for vacation this summer? As soon as your time off is approved be sure to turn in an earned leave request form to your administrator or the payroll office. If you wait you might forget. It is the best way to ensure you get your earned leave on the correct payroll.

If you miss work because of illness or any other unexpected reason please fill out the form as soon as you return to work. This will ensure getting paid for your days off in the current pay period. If you are off work and can't turn in a slip in time for payroll, please call your supervisor or the payroll office.

When filling out the earned leave request form for time off be sure to list the dates and the reason for your absence so it will get accounted for correctly. Employees who accrue paid time off can begin using it after 90 days of employment.



## RETIREMENT RECEPTION

WEDNESDAY, MAY 1ST

ESSEN HAUS: 10AM—11AM



For over 13 years John Katzenstein has helped so many in his role as a Building Maintenance employee and he does it with a smile and a great sense of humor. Stop by Essen Haus to wish him well before his last day on May 3rd.



**Welcome**  
**Dining Services Manager**  
**Ed Wasco**

Ed comes to us with over  
19 years of experience!

&

**Dining Services Sous**  
**Chef Michael Waliser**

Michael's been a Chef for  
over 22 years!



## Wellness & Safety Fair

The employee event is going on Friday, April 26th from 8:00am to 1:30pm at Lakeside Center. It is open to all employees and for those of you on our medical benefit plan, this is a great time to earn a point towards your benefit refund. Food, prize drawings and great information from our Wellness vendors.

Paychecks at event until 1:30pm.

**BIRTHDAY**

<b>DOB</b>	<b>Employee Name</b>	<b>Dept</b>
5/1	Donna M Rivers	Dining
5/2	Teana A Adkins	MH
5/2	Mark C Kropf	Maint
5/3	Michele A Thayer	Maint
5/3	Akaela A Smith	QR
5/3	Justin L Thacker	Lh
5/5	John W Kollaer	Foundation
5/5	Dawn M Dunks	Dining
5/6	Rebecca B Vosberg	ABS
5/7	Traci Alexander	MH
5/8	Jodi J Martin	MH
5/8	Placer Holman	C.Supply
5/8	Craig Spivey	Marketing
5/9	Amber L Elverfeld	MH
5/9	Byron D Gingrich	Chaplaincy
5/10	Nancy A Strobbe	Laundry
5/10	Jeanette I Martinez	MH
5/11	Christina L Spellings	Marketing
5/11	Cliff Mars	MSNW
5/12	Marsha M Blankenship	QR
5/13	Marilyn A Vonwald	MH
5/13	Meghan E Jennings	QR
5/14	Rebecca A Currey	Dining
5/14	Renee M Headington	MH
5/14	Taylor N Lownes	MH
5/15	Kevin L Seiber	Dining
5/16	Lisa M Shields	MH
5/18	Matthew D Tessen	IT
5/19	Kody A Gorringer	MH
5/22	Deborah M Poole	ABS
5/22	Junia I Baglien	MH
5/22	Rebecca A Houchin	Dining
5/24	Cindy L Rieke	Hskpg
5/24	Melanei D Wagman	Hskpg
5/26	Elizabeth M Walls	MH
5/27	Laurie L Pryor	Hskpg
5/28	Penny L Butler-Montgomery	Hskpg
5/28	Abigail N Robinson	MH
5/29	Keegan J McPartlin	Maint
5/29	Leslie D Lewis	Wellness
5/29	Kristen Gregory	HR
5/31	Nicole L Magnuson	MH
5/31	Louise V Helder	LH

**ANNIVERSARY**

DOH	Name	Dept	# Yrs
5/3	Destiny F Koerner	DINING	2
<b>5/3</b>	<b>Kathrine E Jordan</b>	<b>LH</b>	<b>15</b>
5/3	Kristin S Adams	MH	8
5/4	Teala A Ackroyd	HSKPG	4
<b>5/4</b>	<b>Catherine A Shryock</b>	<b>QR</b>	<b>30</b>
5/4	Amanda K Brockett	LH	4
<b>5/7</b>	<b>Laurie Trivett</b>	<b>MH</b>	<b>21</b>
5/8	Craig A Glaser	MAINT	11
<b>5/8</b>	<b>Betsy A Samson</b>	<b>IHC</b>	<b>35</b>
5/8	Craig Spivey	MKTG	1
5/9	Li-Wen L Rose	ABS	14
5/9	Ashley N Hinds	DINING	2
5/9	Amanda C Melcher	MH	1
5/10	Ronald M Luttrell	DINING	6
<b>5/12</b>	<b>Roberta E Pepin</b>	<b>DINING</b>	<b>24</b>
5/13	Kyle L Sunderland	DINING	4
5/14	Nancy A Strobbe	LAUNDRY	10
5/14	Fran W Armstrong	QR	6
5/14	Natalie A Oeder	LH	1
5/15	Hillary R Pope	DINING	11
5/16	Miriam S Silvers	HR	2
5/16	Maarten H DeVriend	DINING	1
5/18	Traci Alexander	MH	3
5/22	Asha A Hesseltine	QR	5
5/23	Kimberly R Sedlacek	MH	5
5/24	Angie L Flaherty	QR	7
<b>5/24</b>	<b>Yolonda L Allen</b>	<b>GROUND</b>	<b>20</b>
5/24	Myles L O'Keefe	DINING	1
<b>5/24</b>	<b>Becky R Stotler</b>	<b>IHC</b>	<b>18</b>
5/27	Anastazia E Spencer	DINING	9
<b>5/28</b>	<b>Laurie L Warren</b>	<b>IHC</b>	<b>29</b>
5/28	Lisa M Stadler	MH	5
5/30	Megan J Susnik	DINING	1

